

**Appendix 3A**  
**Harbours Committee 4 December 2019**  
**Lyme Regis Harbour Budget Monitoring Report Summary for 2019/20**

**1. Executive Summary**

- 1.1 a. The Lyme Regis Harbour Budget is predicted to return a year end overspend of £75,643.
- b. The predicted year end position of the Harbour Reserve is £71,039.
- 1.2 The forecast overspend for Lyme Regis Harbour this year is due to unexpected repairs that will be necessary to the slipway which currently presents a safety concern, legal costs related to the Lyme Regis Harbour Revision Order and some safety modifications that were required to the JCB and boat lifter. Income is predicted to be down slightly due to periods of inclement south easterly sea conditions during the summer. Some savings have been made on staff costs.

**2. Revenue Budget Expenditure: Overall £65,643 (A)**

- 2.1 The main variances to budget predictions are as follows:

**Employees: £13,857 (F)**

There has been a saving on the Harbour Master post, as the post holder has been covering both Bridport and Lyme Harbours this summer and costs are being split between the two harbours. In addition, there was a gap before recruitment of seasonal staff, and seasonal casual staff have been doing fewer hours than in previous years.

**Transport: £ 6,500 (A)**

We are currently predicting an overspend in the transport budget because of unexpected repairs and maintenance costs linked to the harbour's JCB. Deterioration in the vehicle has been accelerated by the environment in which it operates. We are in the process of ensuring the JCB is on the Dorset Council vehicle replacement list for renewal and are considering how the JCB can be stored out of the elements when not in use in the future.

**Supplies and Services: £73,000 (A)**

The bottom of the slipway at Lyme Regis Harbour is becoming undermined and is also cracking. There is a step forming at the end of the slipway which presents a hazard to those using it. It is proposed that the slipway is extended around 5 metres in order to solve this problem. The Harbour Master has been working with

DC engineers to consider options, and opportunities to create additional space as part of these works which can generate additional income for the harbour in the future. A plan has been drawn and will be submitted to determine if planning permission and/or MMO licensing is required before moving ahead. We are currently investigating alternative construction materials which may reduce the estimated £50k cost. The increase in expenditure in the Supplies and Services budget line from last reporting relates to the £15k approved for legal fees to develop the Harbour Revision Order for Lyme Regis Harbour, and some necessary safety modifications made to the boat lifter and JCB.

**3. Revenue Budget Income: Overall £10,000 (A)**

- 3.1 We are forecasting harbour income to be around £10k (6%) less than expected at around £150k. The year has generally been quieter, and intermittent poor sea conditions from the south east resulted in the outer harbour pontoons being dismantled and redeployed around fifteen times over the summer which had an impact on visitation. Some moorings are vacant and there have been fewer launches. We are planning to advertise over the winter to encourage mooring take up and promote the services of the harbour.

**4. Reserve Movements: £25,000 (F)**

- 4.1 £25,000 is budgeted for transfer to a harbour dredging reserve. With a balance brought forward from previous years, the reserve is predicted to be £71,039 at the end of the year.